

# **MADHYA PRADESH BHOJ (OPEN) UNIVERSITY**

## **ORDINANCE No. 43**

### **MASTER IN BUSINESS ADMINISTRATION (MBA) - DISTANCE MODE (Annual/Semester System)**

The Ordinance provides for admission, examinations and other incidental matters relating to the Master in Business Administration also known as MBA which is a 2 years course spread over 4 semesters – 2 semesters in the first year and 2 semesters in the second year.

#### **Admission Eligibility**

1. A candidate seeking admission to the first year/semester shall be required to possess a Bachelor Degree from a recognized Indian University with a minimum passing percentage of at least 50 marks in aggregate.
2. Admission to the first year/semester shall be made on the basis of admission process consisting of written test followed by group discussion and personality test-cum-interview. Detailed rules will be framed by a Committee consisting of official of the University and Institute.
3. Admission will be made to first semester only in the first instance.
4. An applicant pursuing the course of study leading to the MBA shall not be permitted to take up any other examination or course of the University simultaneously.
5. Each candidate will have to have a minimum 75% attendance in each semester. Those having less than 60% attendance in a semester will not be allowed to appear in the examination.
6. Age should not be more than 25 years on Ist July (Relaxable by 5 years for SC/ST/OBC & Ex-servicemen).

**Duration :** The course will be of two year duration.

#### **Examination**

1. Examination will be conducted at the end of each semester and each module will have 100 marks in all.
2. There will be written examination for all academic modules and total marks for the written examination will be 70. 20 marks will be awarded on the basis of either 2 class tests conducted during the semester or a Project Report and 10 marks will be awarded on the basis of class participation and attendance by the concerned teacher.

3. In order to pass in a module, candidates will have to secure at least 40% marks in the written examination and 45% in aggregate. For passing the course he/she will secure atleast 50% marks.

4. A candidate will have to pass in at least 5 academic modules in a semester and he will be eligible for supplementary exam in a maximum of 2 modules. If a student does not pass in minimum of 5 modules in a semester, he will have to repeat the whole semester as an Ex-student. He will be given maximum of 2 chances for clearing the supplementary papers.

5. The medium of instructions for this programme shall be English only.

6. Candidates re-appearing for an examination in a subsequent year, shall be examined in accordance with the scheme and syllabi in forced at that time.

7. Divisions shall be awarded on the following basis :

Distinction	:	75% and above
First Division	:	Above 60% and below 75%
Second Division	:	Above 50% and below 60%
Fail	:	Below 50%

8. A candidate of MBA (any semester) will be entitled to the benefit of Vice Chancellor's/Director's grace of 1 mark for passing the examination or for obtaining the next division of any semester (if he loses the next Division by only 1 mark in aggregate).

9. Course structure for the programme would be decided by the Academic Council of the University from to time.

10. The University reserves the right to offer any specialization are subject to the minimum number of candidates as may be fixed.

11. Successful students at the end of the 4<sup>th</sup> semester shall be eligible for the award of MBA Degree of the University.